



**WESTERN STATE  
COLORADO UNIVERSITY**

**FOUR-YEAR GRADUATION PLAN  
WESTERN STATE COLORADO UNIVERSITY**

By signing below, I agree to participate in Western’s Four-year Graduation Plan.

*To enroll in and to remain eligible for the benefits of the plan, I will satisfy the following conditions:*

1. Begin at Western State Colorado University as an entering, first-time freshman and obtain all signatures for this Plan by the fourth day of classes in my first term at Western.
2. Meet all the entrance requirements of the College with no deficiencies that will require remedial course work.
3. Choose a major that qualifies for the Four-year Plan and for which I have the appropriate academic background as determined by the department and to begin the major the first term of my freshman year.
4. Remain a student in good standing, continually meeting the requirements of the college and the major, and earn a minimum of one quarter of the applicable credits, in the prescribed sequence, for my degree program each year. I may choose to include summer session(s).
5. Understand college, major, and minor requirements and take responsibility for meeting these requirements.
6. Meet with my academic advisor prior to my assigned registration time each semester and discuss my progress toward graduation, including the course work needed for the following term. I will also inform my advisor of optional experiences such as study abroad, service learning and internships that I might be interested in and discuss the implications of such experiences on my ability to graduate in four years.
7. Register for courses, as discussed with my advisor, within eight hours of my assigned registration start time.
8. Notify my advisor immediately if I encounter problems with course availability.
9. Enroll in available courses needed for my degree program, with the understanding that specific sections may not be available at the time or the semester in which I would prefer to take them.
10. Add additional minors, majors, or emphases only if the additional requirements can be met within the original four-year period.
11. Accept responsibility for monitoring my progress, including initiating a graduation update when I have completed 80-90 credits.

*As part of the program, Western State Colorado University will:*

1. Provide an academic advisor to assist you in meeting degree requirements.
2. Assure the availability of courses to enable you to complete the Four-year Graduation Plan. Western State Colorado University makes a commitment that graduation in four years will not be delayed by the unavailability of courses.

If you meet all the conditions of the Four-year Graduation Plan but are unable to graduate due to the unavailability of a course, your department will first try to substitute an equivalent course or an independent study assignment, or to waive the requirement to be met by the unavailable course. If the Vice President for Academic Affairs, in consultation with the department chair, determines that none of these adjustments is academically acceptable, Western State Colorado University will pay the tuition for the course or courses required to complete your degree program within the next year at Western State Colorado University (you will be responsible for other associated expenses such as fees, materials, room, and board).

**I have discussed this agreement with the advisor named below:**

Student Name (Please Print)	Student Signature	Student ID
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Declared Major and Emphasis	Declared Minor	Date
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**I have discussed this agreement with the student named above:**

Advisor Name (Please Print)	Advisor Signature	Date
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**College Authorization:**

Department Chair Signature	Date
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Vice President for Academic Affairs Signature	Date
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Original to student file. Copies to academic advisor and student.