

1st Team Meeting

- Name Game
- Ice Breaker
- Schedules – brief overview
- o Meet with FAC
- o Skits
- o Western Fair / Leadership Challenges
- o 2nd team meeting
- o Dinner
- o Evening Activities(Casino Night- Raffle Drawing – prizes!)
- o Breakfast next morning – meet up?
- o Honors Program – mention the meeting if anyone is in it
- o Residence Life
- o Send-off – scholarships
- Evaluations
- Emergency Info
- Cell Phone / Room Number
- Return Key (\$50 fine)
- Organize time and place for 2nd Team Meeting / Emphasize importance
- Answer any questions

2nd Team Meeting

- Re-visit meeting place for breakfast
- Organize wake up calls / Remind to turn in Key
- Go over important info in the Welcome Guide
- o Letters
- o Major Reference Guide
- o Sustainability
- o L.E.A.D. Office
- o Phone Numbers
- o Safe Ride
- Emphasize Evening Activities Card
- Emphasize Residence Life “Living on Campus” Program (morning)
- Explain Consequences of On-Campus Drinking/Drugs – mention other activities going on for the night
- Evaluations
- Debrief the day
- Answer any questions