Mountaineer Field House Facility Rental Policies:

Western student events have priority over all other activities. Availability is subject to change and varies throughout the year.

Priority scheduling during the academic year:

- 8:00am – 2:00pm Academic classes
- 2:00pm – 6:00pm NCAA Athletics
- 6:00pm – 11:00pm Campus Recreation programming

General Rental Policies:

- Events must be confined to the designated reserved space.
- Events must stay within the agreed upon time and may only be extended with permission from Campus Recreation staff.
- Furniture, equipment and other property of the MFH shall not be removed from the building.
- Western State Colorado University and the MFH shall not be held responsible for any goods or materials brought in by an event planner or outside contractor.
- Individuals, groups and organizations will be held responsible for remuneration of any damage to or loss of property occurring during or resulting from individual conduct or group activity in the MFH.
- The MFH reserves the right to deny any activity or equipment usage that may cause damage to the facility.
- Do not tape, staple or adhere anything in any way to walls, furniture, fixtures or any part of the facility.
- Glitter and confetti are not permitted.
- Smoking is not permitted within 30 feet of the building.
- Alcoholic beverages are prohibited in all areas of the MFH, with the exception of services authorized under approved permits and liquor liability insurance for special event functions.

Cancellation/Refund Policy:

Notification must be given two days prior to event to receive a full refund. Deposits will not be refunded for cancellations after that.

Catering Policy:

Sodexo America, LLC is the exclusive caterer for all events hosted at the Mountaineer Field House (MFH). Contact Sodexo at (970) 943-2005 or email catering@western.edu to make arrangements for catering services.