Gunnison Watershed School District Internship Available for WSCU Students


Application Requirements: Submit a letter of interest, resume, and Gunnison Watershed School District application for employment (available at http://www.gunnisonschools.net/DocumentCenter/Home/View/1938). Application materials should be submitted to:

Shawna Campos, Human Resources
Gunnison Watershed School District
800 N. Boulevard, Gunnison, CO 81230
970-641-7760
scampos@gunnisonschools.net

This is a competitive process. The Gunnison Watershed School District staff will review applications and evaluate them for relevance to serve the District’s needs.

Application Deadline: Applications will be accepted through June 30, 2014, or until position is filled. Students will be required to meet WSCU internship requirements prior to submitting application to the District.

Credit Hours: Internship will fulfill 3 credit hours, or at least 112.5 hours of work. Internship will begin August 18, 2014 and run through January 2015. Approximate hours will be ten(10) hours per week from August 18-September 30, five(5) hours per week from October 1-November 17, and one to two (1-2) hours per week from December-January (excluding the holiday break.)

Salary: $1,200 upon successful completion of the internship, with a grade of “C” or better.

Internship Description: Intern will be responsible for processing the 2014-2015 free and reduced meal applications, mailing letters to families, and updating the District’s student database accordingly. A high degree of integrity, accuracy, and confidentiality are required for this position. While training and support will be provided, successful applicant will be self-reliant and quick to learn. Position is located at the Lake Administration building at 800 N. Boulevard in Gunnison. Hours to accomplish work are flexible, with a work station tentatively available between 1:00pm and 4:30pm daily.