The Western State College of Colorado Board of Trustees met on Friday, June 8, 2012 in the Board Room, College Center, Western State College of Colorado. The board meeting convened at 8:05 a.m. chaired by Trustee Mark.

**Attendees**

<table>
<thead>
<tr>
<th>Board of Trustees</th>
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<tbody>
<tr>
<td>Trustee Clark</td>
<td>Present</td>
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<tr>
<td>Trustee Delaney</td>
<td>Present</td>
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<tr>
<td>Trustee Foote</td>
<td>Excused</td>
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<tr>
<td>Trustee Hagan</td>
<td>Present</td>
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<tr>
<td>Trustee Mark</td>
<td>Present</td>
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<tr>
<td>Trustee Morton</td>
<td>Present</td>
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<tr>
<td>Trustee Rippy</td>
<td>Present via teleconference</td>
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<tr>
<td>Trustee Saltzman</td>
<td>Present</td>
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<tr>
<td>Trustee Wheeler</td>
<td>Present</td>
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<tr>
<td>Faculty Trustee Orth</td>
<td>Excused</td>
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<tr>
<td>Student Trustee Newberry</td>
<td>Present</td>
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</tbody>
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**Western State College President**

Jay Helman

**Others in Attendance**

Brad Baca, Finance and Administration, Jessica Young, Academic Affairs
Gary Pierson, Student Affairs, Tom Burggraf, WSC Foundation
Erica Boucher, Academic Affairs, Bill Niemi, Academic Affairs
Terri Wenzlaff, Academic Affairs, Celeste Helminski, President’s Office
Patricia Manzaners-Gonzales, Academic Affairs
Kevin Nelson, Academic Affairs, Veronica Mendez, CALL
Roger Hudson, BAE, Jason Mullins, NES
Travis Berry, PoliticalWorks, LLC, Erica Weston, Attorney General’s Office
Tim Greene, Four State Colleges/Universities in Colorado
Nathan Seward, Colorado Parks and Wildlife

Recording technician: Jeramiah Friesen

I. **Approval of the Agenda**

Trustee Delaney moved to approve the agenda. Trustee Wheeler seconded. The motion carried.

II. **Executive Session**

Trustee Hagan moved to go into Executive Session. Trustee Delaney seconded. The motion carried. Executive session was called at 8:06 a.m.

The regular meeting reconvened at 9:00 a.m.
III. Approval of the Minutes
Trustee Delaney moved to approve the minutes of the April 19, 2012, April 20, 2012 and the May 11, 2012 meetings. Trustee Hagan seconded. The motion carried.

IV. Action
A. Personnel action and information items
President Helman presented this item. Discussion took place. Trustee Clark moved to approve the recommendation as presented. Trustee Hagan seconded. The motion carried.

B. Election of officers for 2012-2013
Trustee Saltzman moved to nominate Trustee Wheeler to serve as board chair for FY2012-13. Trustee Hagan seconded. The motion and nomination carried.
Trustee Wheeler moved to nominate Trustee Hagan as vice chair for FY2012-13. Trustee Saltzman seconded. The motion and nomination carried.
Trustee Wheeler moved to nominate President Helman for the position of Secretary and Vice President Baca for the position of Treasurer for FY2012-13. Trustee Hagan seconded. The motion and nomination carried.

C. Document processing fee for international students
Vice President Baca presented this item and proposed that a nominal processing fee be accessed for admitted international students. Discussion took place. Trustee Hagan moved to approve as presented. Trustee Saltzman seconded. The motion carried.

D. FY2013-14 capital construction request
Vice President Baca presented this item. Discussion took place. Trustee Hagan moved to approve as presented. Trustee Saltzman seconded. The motion carried.

V. Discussion/Information Items
A. Strategic planning and self-study
Vice President Young introduced this item and invited Associate Vice President Wenzlaff and Associate Vice President Nelson to share information on the self-study report process. The self-study document will be used as a foundation for the ten year accreditation review by The Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools scheduled to occur with a campus October 8 – 10, 2012.

B. Handbook for Professional Personnel: Revision to Section 2.04
Vice President Young presented this item. Changes to the handbook require two official readings. This is the first reading for this revision. This proposed change will align Western’s policy with changes in federal financial aid guidelines. Discussion took place.

A break was called at 9:35 a.m.
The regular meeting reconvened at 9:50 a.m.
C. Colorado Parks and Wildlife: Certificate of Inclusion
Vice President Baca presented background information on this item and invited Colorado Parks and Wildlife representative Nathan Seward to address the board. This is an effort to work with private land owners to create a certificate of inclusion of voluntary conservation efforts regarding the habitat of the Gunnison Sage Grouse. The college is being asked to be a partner in this effort to include the property owned by the college that is considered habitat for this species. This item will be presented to the board as an action item to be responded to via an electronic vote. Discussion took place.

D. Board of Trustees retreat topics
President Helman opened this discussion with the question of how to organize the annual board retreat scheduled for Friday, August 3, 2012. Discussion took place regarding topics and logistics. One of the topics mentioned to be addressed during the scheduled retreat will be a letter board members have recently received. Discussion took place around the topic of this letter. Logistics for this meeting will be discussed between newly appointed Chair Wheeler and President Helman. Information will be forthcoming.

E. Defined Contribution Pension Plan performance review report
Vice President Baca introduced this item and invited Tim Greene, Associate VP for Retirement Plan Administration for the Four State Colleges/Universities in Colorado to address the board. Mr. Greene provided information on the performance review report being presented. Discussion took place. Trustee Saltzman asked that the Trustees receive a letter stating that Western State College of Colorado has met the obligations as required by House Bill 04-1007.

VI. Reports
A. Board Chair
Newly elected Chair Wheeler expressed gratitude in being named chair and thanked out-going Student Trustee Newberry for her two years of service to the board.

B. President
President Helman reported:
- 120 current teachers are on campus attending the Summer Teachers Institute.
- A new cohort of Master students will be on campus July 2012.
- A preliminary draft report from BFT International is expected to be presented June 18, 2012.
- Over 5000 people are expected on campus this summer attending conferences and camps.
- Campus is anticipating a visit from 9News correspondent Gregg Moss on July 26, 2012 to tour and gather information prior to the scheduled USA Pro Cycling Challenge.

C. Legislative update
Lobbyist Berry provided an end of legislative session update. Discussion took place.
D. **Student Trustee**
   Student Trustee Newberry thanked the board for the opportunity to serve as the student representative.

E. **Faculty Senate Chair**
   Faculty Senate Chair Hudson introduced himself as the Faculty Senate Chair for FY2012-13
   - Outlined what the faculty will be looking at in the coming academic year
   - Looking ahead to the accreditation visit in October
   - Faculty would like to look at a salary/compensation comparison
   - Shared the faculty input in the strategic planning process

F. **WSC Foundation Executive Director**
   WSC Foundation Executive Director Burggraf reported:
   - Western is a title sponsor for the Queen Stage of the up-coming USA Pro Cycling Challenge coming through Gunnison in August.
   - Provided an overview of the Foundations fiscal year 2011-2012.
   - Promotional plans are in the works for both the local 4th of July Parade and the Cattleman’s Day Parade in mid-July.
   - The Foundation’s annual Celebration of Giving dinner is scheduled for Thursday, November 1, 2012 and the trustees will be invited.

VII. **Written Reports**
   Chair Wheeler asked if there were any questions regarding the written reports included.

VIII. **Public Comment**
   No public comment was requested.

IX. **Adjournment**
   The meeting adjourned at 12:10 p.m.