Minutes  
Western State Colorado University Board of Trustees Meeting  
Friday, December 14, 2012  
Western State Colorado University

The Western State Colorado University Board of Trustees met on Friday, December 14, 2012 in the North Ballroom, University Center, Western State Colorado University. The board meeting convened at 8:05 a.m. chaired by Trustee Wheeler.

Attendees

<table>
<thead>
<tr>
<th>Board of Trustees</th>
<th>Present via teleconference</th>
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<tbody>
<tr>
<td>Trustee Clark</td>
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<tr>
<td>Trustee Delaney</td>
<td>Present</td>
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<td>Trustee Foote</td>
<td>Present</td>
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<tr>
<td>Trustee Hanifen</td>
<td>Present</td>
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<td>Trustee Mark</td>
<td>Present</td>
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<td>Trustee Morton</td>
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<td>Trustee Rippy</td>
<td>Present via teleconference</td>
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<td>Trustee Saltzman</td>
<td>Present via teleconference</td>
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<td>Trustee Wheeler</td>
<td>Present</td>
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<tr>
<td>Faculty Trustee Orth</td>
<td>Present</td>
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<tr>
<td>Student Trustee Hanifen</td>
<td>Present</td>
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Western State Colorado University President

Jay Helman

Others in Attendance

Brad Baca, Finance and Administration     Tom Burggraf, WSCU Foundation
Patricia Manzanares-Gonzales, Academic Affairs
Gary Pierson, Student Affairs             Craig Wesley, Enrollment Management
Terri Wenzlaff, Academic Affairs          Bill Niemi, Academic Affairs
Roger Hudson, BAE                         Kim Gailey, HR
Brian Barker, Marketing                   Erica Boucher, Academic Affairs
John Hausdoerffer, ENVS                   Karen Copetas, Enrollment Management
Greg Waggoner, Athletics                  Chuck Cliggett, Cliggett and Associates
Celeste Helminski, President’s Office     Al Caniff, Art
David McEntire, WSCU Foundation           Rachel Lee, PoliticalWorks LLC
Erica Weston, Attorney General’s Office

Recording technician: Jeramiah Friesen

I. Approval of the Agenda

Trustee Hagan moved to approve the agenda. Trustee Mark seconded. The motion carried.

II. Executive Session

Trustee Hagan moved to go into Executive Session. Trustee Mark seconded. Executive Session was called at 8:06 a.m.
The regular meeting reconvened at 10:13 a.m.

III. Approval of the Minutes for the Board of Trustees Meeting November 2, 2012 and November 8, 2012

Trustee Hagan moved to approve the minutes from November 2 and November 8, 2012. Trustee Morton seconded. The motion carried.
IV. Consent Items
Trustee Hagan moved to approve the consent agenda. Trustee Morton seconded. The motion carried.

V. Action Item
A. Presidential succession plan.
Chair Wheeler provided background information and read a letter presented to the board by President Helman regarding the transition plan of Dr. Helman out of the position of president. In the letter Dr. Helman proposed to resign from the position of president at the end of FY 2013-2014; June 30, 2014. Discussion took place. Questions were put forth regarding how to proceed with a search. Discussion on this subject will be on-going. Trustee Hagan moved to accept the letter as presented. Trustee Delaney seconded. The motioned carried unanimously.

B. WSCU and WSCU Foundation revised MOU
Chair Wheeler opened the discussion on this item and asked for any questions regarding the revised MOU in the board packet. Trustee Hagan moved to approve as presented. Trustee Morton seconded. The motion carried.

C. Masters of Environmental Management
Provost Manzanares-Gonzales presented this item. When fully approved, this will become the third graduate program at the institution. The next steps in the approval process were reviewed and discussion took place. Trustee Morton moved to approve the program plan for Masters of Environmental Management as presented. Trustee Hagan seconded. The motion carried.

D. Institutional Plan for Student Fees
Executive Vice President Baca presented the proposed institutional plan for student fees. The plan being presented is classified by scope and purpose as well as what fees need to be approved and which ones do not. Student Trustee Hanifen provided a student perspective on this proposed plan. Discussion took place. Trustee Mark moved to approve the plan as presented. Trustee Hagan seconded. The motion carried.

VI. Reports
A. Board Chair
Chair Wheeler welcomed Western State Colorado University Foundation board president David McEntire to the meeting and shared how that conversation is taking place between the Board of Trustees and the Foundation Board regarding potential future marketing efforts.

B. President
President Helman:
• Introduced the newly hired Vice President for Enrollment Management, Karen Copetas who started on campus December 11, 2012.
• Acknowledged Dr. Terri Wenzlaff who will retire as of December 31, 2012.
• Thanked Mr. Craig Wesley who has been the acting Interim Vice President for Enrollment Management. His last day is December 14, 2012.
• Both Dr. Helman and Executive Vice President Baca will be attending the Capital Development Committee hearing in Denver on December 17, 2012 and also attending the Joint Budget Committee hearing in Denver on
December 18, 2012 along with Provost Manzanares-Gonzales and student representative Haleigh Hanifen.

- The Fall Environmental Symposium took place on campus December 13, 2012.

C. Provost and Vice President for Academic Affairs

Provost and Vice President for Academic Affairs Manzanares-Gonzales distributed an Academic Affairs update report covering:

- Academic Affairs Announcements
- Short-term fall goals
- Department comments and information

Discussion took place.

D. Faculty Trustee

Faculty Trustee Orth reported:

- Many events are taking place on campus as the fall term comes to an end.
- A First-Year Seminar convocation took place on campus in November for the purpose of review and discussion of this new initiative.

E. Student Trustee

Student Trustee Hanifen shared:

- The end of term is here and finals will be taking place.
- Nine WSCU students traveled to New York over Thanksgiving break with Professor Caroline Mitchell to help victims of Hurricane Sandy.

F. Faculty Senate Chair

Faculty Senate Chair Hudson reported:

- Faculty Senate has been actively involved in curriculum review, changes and approvals.
- Faculty Senate has been reviewing sabbatical requests.
- Faculty Senate is in the process of revising the Faculty Handbook.
- A new director, Dr. Scott Sells, has been hired to lead the PLRM program.

G. Interim Vice President for Enrollment Management

Vice President Wesley shared:

- Retention initiatives on campus are showing promise for the spring term.
- Indicators for spring term are looking positive.
- Fall 2013 applications are trending up.

H. WSCU Foundation Executive Director

- Executive Director Burggraf invited WSCU Foundation Board President David McEntire to join in presenting to the board.
- Mr. McEntire thanked the board for their work on the MOU.
- The annual appeal for the University Fund and for the President’s Club is currently underway.
- The Foundation has past the one million dollar mark in receipts for this fiscal year.
- A $150,000 gift to the Business, Economic and Accounting Department is in discussion with donor Mr. Steve Borrick.
- WSCU Foundation is a recipient for the seventh time of a financial award by the El Pomar Foundation.

I. Legislative update

Rachel Lee of PoliticalWorks, LLC provided current legislative information. The board directed PoliticalWorks, LLC to lobby on their behalf against a proposed bill
possibly in development by the Community College System that would allow two-year institutions to offer a limited number of four-year degrees.

A break was called at 11:45 a.m. The regular meeting reconvened at noon.

**VII. Discussion/Information Items**

A. Marginal cost analysis and enrollment model

Executive Vice President Baca provided an update to the marginal cost and enrollment model. This included setting variables such as student-to-faculty ratios and student-to-staff ratios based on campus input. Discussion took place. This will be an on-going conversation.

B. FY2012-13 education and general (E&G) fund budget update

Executive Vice President Baca presented an E&G budget update. This budget will be presented again when spring term numbers become available. Budget amendments will be presented at the February board meeting. Discussion took place. Board Chair Wheeler suggested that a board sub-committee form to work with Executive Vice President Baca on financials.

C. FY2013-14 higher education budget request

Executive Vice President Baca provided information on the Governor’s request for 2013-14 to the state legislature. In this submitted request, higher education funding is proposed to increase by 5.8% which represents a restoration of approximately 15% of recent years’ funding cuts.

D. Revisions to the *Trustee Policy Manual*: sexual harassment and anti-discrimination

Executive Vice President Baca presented a red-line draft of *Trustee Policy Manual* Section 2.2: Anti-Discrimination Policy. This draft brings the current policy into compliance with changes to Title IX. This will be presented as an action item at the February 2013 board meeting. A draft replacement of Section 3.5: Sexual Harassment was also presented. This also is a first read and will be an action item at the February 2013 board meeting.

E. Performance contract update

Provost Manzanares-Gonzales presented the performance contract update. Discussion took place.

F. Gunnison Rising proposed amendment

Executive Vice President Baca provided background information. The developers of the Gunnison Rising annex will be approaching the city with proposed changes to the approved development phasing. Further information will be forthcoming.

**VIII. Written Reports**

Chair Wheeler asked if there were any questions on the written reports presented.

**IX. Public Comment**

No public comment was requested.

**X. Adjournment**

The meeting adjourned at 1:20 p.m.