Dear Alderleaf Wilderness College Student:

Welcome to the Alderleaf Wilderness College and the Advanced Wilderness Skills Program. Enclosed are an information sheet and various forms that must be followed carefully in order for you to receive Western State Colorado University credit for the Alderleaf Wilderness College course in which you are enrolling. You must be accepted for a specific Alderleaf Wilderness College course before submitting these forms to Western State Colorado University. Payment for the course is made directly to Alderleaf Wilderness College; payment for credit is made to Western State Colorado University. Enrollment for credit through Western State Colorado University must be completed prior to beginning the Alderleaf Wilderness College course.

Transcript requests can be made online at [www.getmytranscript.com](http://www.getmytranscript.com). Transcripts are $6.00 each.

A. Information Sheet: This gives information about registration, tuition, grading/incompletes, evaluations, and Western State Colorado University.

B. Registration Form: Return this form and correct payment to our office. You must register for credit for all 6 modules, for a total of 18 credits. These credits are fall credits.

C. Disclosure, Disclaimer, and Waiver Form: Complete this form and return it with the registration and payment. **FINANCIAL AID AND/OR GI BENEFITS THROUGH WSCU ARE NOT AVAILABLE FOR THIS PROGRAM.** Alderleaf Wilderness School offers its own financial assistance and VA benefits for their coursework. For more information, call 360.793.8709.

D. Learning Objectives: Within three weeks of the completion of your course, write a paper that addresses the five learning objectives and email it to [extendedstudies@western.edu](mailto:extendedstudies@western.edu)

E. Instructor(s) Evaluation of your Performance: Give a copy of the Instructor Evaluation Form to your Alderleaf Wilderness College instructor(s) when you arrive at the course. Remind the instructor(s) to complete the form and mail it to Western State Colorado University Extended Studies or email it at the completion of the course along with the evaluations that have been completed. **NOTE: This form must be returned by the instructor(s), not the student.**

303 Taylor Hall, Western State Colorado University, Gunnison, CO 81231
970-943-2885 (phone) 970-943-7068 (fax)
[extendedstudies@western.edu](mailto:extendedstudies@western.edu) (e-mail)
18 credits can be received for the core curriculum. You must enroll in all 18 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Naturalist Skills</td>
<td>3</td>
<td>Environmental Studies 297</td>
</tr>
<tr>
<td>Bushcraft and Primitive Living Skills</td>
<td>3</td>
<td>Rec./Outdoor Education 297</td>
</tr>
<tr>
<td>Wildlife Tracking in Field Science</td>
<td>3</td>
<td>Biology 297</td>
</tr>
<tr>
<td>Advanced Ethnobotany</td>
<td>3</td>
<td>Environmental Studies 297</td>
</tr>
<tr>
<td>Teaching and Leading Wilderness Programs</td>
<td>3</td>
<td>Rec./Outdoor Education 297</td>
</tr>
<tr>
<td>Permaculture: Implementing Sustainable Living Systems</td>
<td>3</td>
<td>Environmental Studies 297</td>
</tr>
</tbody>
</table>

Evaluation is based on:
* Student’s completion of the course.
* Student’s written analyses of the learning objectives.
* Student’s fulfillment of the learning objectives as evaluated by the Alderleaf Wilderness College instructor(s).

Grading/Incompletes:

Students are graded on a A, B, C, D, F grade. A student who is unable to complete the program for reasons beyond the student’s control (e.g. illness, injury) may be withdrawn from the program. The student must withdraw from all 18 credits; no partial withdrawals will be processed. The student must submit this request in writing to Extended Studies prior to the conclusion of the program. No refunds are given for students who withdraw. A student who does not submit a final learning objectives paper by the three-week deadline will receive a TF for all 18 credits. The TF will be officially recorded on a Western State Colorado University transcript and could negatively affect the student’s future academic and financial aid needs.

If a student is sent home by Alderleaf Wilderness College due to behavior or disciplinary issues, Western State Colorado University reserves the right to process a failing grade based on the student’s dismissal and failure to complete the course.

Registration can be completed by:

Completing B. Registration Form, C. Disclosure, Disclaimer and Waiver Form, and submitting tuition of $2,250.00 (payable to Western State Colorado University), which must be received by Western before you begin your Alderleaf Wilderness College course. Eligible high school students may apply for credit.

Western would also like to invite you to:

Consider a baccalaureate degree through our university. Western State Colorado University is a four-year liberal arts and sciences university located in Gunnison, Colorado. Western’s mission is to provide exemplary undergraduate education. Located in an alpine valley 7,735 feet above sea level, "Gunnison County" has been called Colorado’s most beautiful area. Professors in many disciplines find ways to draw upon the resources provided by the finest natural outdoor laboratory anywhere. For further information about our undergraduate programs, call Western Admission's Office at 1-800-876-5309.

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Alderleaf Wilderness College
Advanced Wilderness Skills Program

B. Registration Form

Start Date: ___________  End date ___________

☐ Enroll me in the 18-credits and courses for university credit: ENVS 297 (3), ROE 297 (2), BIO 297 (1).

Name ___________________________________________ Social Security # _______/_______/_______
last first middle

Mailing address ____________________________________________________________

City, State & Zip __________________________________________________________

Phone numbers __________________________________________________________

E-mail address ___________________________________________________________

Home Work Fax number ____________________________________________________

Sex:  M  (  )  F (  )  U.S. Citizen: Yes (  ) No (  )  Date of Birth: _______/_______/_______

Ethnicity: Caucasian (  )  Hispanic (  )  American Indian (  )  Asian-Pacific (  )  Black (  )  Other ________ Withheld (  )

Do you have a baccalaureate degree? Yes (  )  No (  )  Term/Year last attended Western ______ /____

Name of University/High School currently attending: ________________________________

____________________________________________________________________________

Refund/Cancellation Policy:  Withdrawal must be processed through Western State Colorado University Extended
Studies prior to the conclusion of the program. No withdrawals from individual modules, withdrawals must be from all
18 credits. Non-attendance does NOT constitute withdrawal. No refunds available for AmeriCorps vouchers. Full
refunds will be processed if the program is canceled. A refund, less a $50 cancellation fee, will be processed if you
notify Extended Studies 48 hours prior to the program. No refunds will be allowed after the program begins. Returned
checks are assessed a $17 service charge.

Selective Service Information: Males who are 18 years of age or older, born after 1960, and who are not permanent
residents of the Trust Territory of the Pacific Islands or the Northern Mariana Islands MUST be registered with the
Selective Service to comply with Colorado law and to register for credit classes. Individuals not in compliance are
subject to penalty of law and to withholding of transcripts.

Amount Due:$2,250.00

Method of Payment (select one):  

☐ Cash  ☐ Check or Money Order payable to Western State Colorado University  

☐ AmeriCorps Voucher  ☐ 529 Fund

☐ I have submitted my AmeriCorps Voucher online to Western in the amount of $_________. This amount
covers the cost of WSCU credits and my course fee. (Any outstanding balance due to Alderleaf is your
responsibility.)

SHOW PROOF OF YOUR AMERICORPS VOUCHER AT THE TIME OF REGISTRATION. SUBMIT
YOUR VOUCHER ONLINE AT http://www.americorps.gov/for_individuals/alumni/myamericorps.asp.

You must enroll in college credit through Western State Colorado University to use an AmeriCorps voucher. Your
tuition to WSCU will be deducted first from the voucher. The balance will be used for course fees. No refunds available
for AmeriCorps vouchers. When does your AmeriCorps Award expire? __ / __

☐ Visa  ☐ MasterCard  ☐ Discover Card

Name on card _____________________________________________________________

Card# _____________________________ Expiration Date _______/_______

I declare that the information provided is true and complete, that I wish to enroll for credit and that the credit card
information (if used) is correct and may be used to charge the card.

Signature: __________________________________________________________________

☐ I have submitted my 529 fund to WSCU in the amount of $_________. This amount covers the cost of WSCU
credits and my course fee. You must enroll in college credit through Western State Colorado University to use
529 funds.

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Alderleaf Wilderness College
Advanced Wilderness Skills Program
C. Disclosure, Disclaimer and Waiver Form

Advanced Wilderness Skills Program

Dates: _______________________

Name __________________________________________________ Social Security # _______/_______/_______
last first middle

I (WE) UNDERSTAND AND AGREE that participation in this Alderleaf Wilderness College course (the “Activity”) with Extended Studies and Western State Colorado University is dangerous and involves risk and that I am (we are) cognizant of the risks and dangers inherent with such a course. Injuries could include, but are not limited to, sprains, contusions, fractures, paralysis and even death. I (We) also understand that I am (we are) not required to participate in this Activity, but that such participation is optional.

AS LAWFUL CONSIDERATION for being permitted by Extended Studies and Western State Colorado University of Colorado to participate in the referenced Activity, I (we) do hereby RELEASE FROM ANY LEGAL LIABILITY, AGREE NOT TO SUE, CLAIM AGAINST, ATTACH THE PROPERTY OF OR PROSECUTE, AND FURTHER AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS Extended Studies and Western State Colorado University, and all of their officers, directors, members, organizations, agents and employees of any injury or death caused by or resulting from my participation in the Activity described above, WHETHER OR NOT SUCH INJURY OR DEATH WAS CAUSED BY THEIR NEGLIGENCE OR FROM ANY OTHER CAUSE.

THIS IS A RELEASE OF LIABILITY. IF UNDER EIGHTEEN (18) YEARS OF AGE, SIGNATURE OF PARENT OR GUARDIAN IS ALSO REQUIRED.

This Agreement, made in the State of Colorado, County of Gunnison, shall in all respects be governed in accordance with the laws of the State of Colorado. Any action brought by either party to enforce any of the terms or conditions of this Agreement shall be brought only in such county. Each party consents to the jurisdiction and venue of the appropriate Court in such county.

IN WITNESS WHEREOF, I (we) have hereunto set our hand on the dates indicated the last such date governing the effective date of said Agreement.

_________________________________________  ______________________
Signature of Participant                      Date

_________________________________________  ______________________
Signature of Parent (if participant is under 18 years of age)  Date

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extendedstudies@western.edu (e-mail)
Within three weeks of completing the course, you must email your Learning Objectives paper to extendedstudies@western.edu. Your paper must contain an overview of your course and address the five objectives listed below.

To help you in this process, it is recommended that you keep a detailed journal during your course which tracks your thoughts and experiences in each of the objectives. In the paper, please address each objective under its own subheading. Explain how your experiences on the program affected your growth in each area. Your paper should not be a copy of your journal or simply a documentation of what happened every day of your course. Rather focus on what you were learning using course experience as the backdrop. Describe what you were thinking about and the concepts you formed or accepted. Explain how you might apply this new knowledge to your current life. You can include pictures, poems, graphs, etc. to help you communicate.

Your paper must be typed and double spaced with a cover page, followed by a running heading and page number on each page of the text. Correct grammar and spelling is expected. Careless errors will distract from your presentation and will affect your grade. Use 12 point Times New Roman font and one inch margins. The paper must be at least 5 pages in length. Your paper will be evaluated on the following basis: 20% for proper format and clarity in your writing and 80% for content, including adequate and honest coverage assessing your fulfillment of the learning objectives.

Western State Colorado University will award credit, as well as a final grade, after you have successfully completed the program based on your transcript cover sheet, mid-year self evaluation, final reflection, final learning objectives paper, and after full payment of tuition has been received. Your final reflection, final learning objectives paper, and transcript cover sheet are due within three weeks after the completion of your Alderleaf Wilderness College Program. You must email your paper to extendedstudies@western.edu. After emailing your paper, continue to check your email as a reply confirming the arrival of your paper will be sent within 72 hours. If you do not receive that confirmation, resend your paper. If we have not received your paper four weeks after the course we will make one last attempt to contact you. Sending a late paper will result in a lower grade. If no paper is received five weeks after completion of your course, a grade of unsatisfactory, “F”, will be recorded.

OBJECTIVE #1: LEADERSHIP AND TEACHING SKILLS
Describe how different leadership styles impacted you and your course. Discuss how your leadership skills improved. How did your “leader of the day” go? What did you do well, what do you need to improve on? What feedback did you receive from the group?

OBJECTIVE #2: TECHNICAL SKILLS
Discuss the specific skills and techniques learned on each component of the course. Safety is always emphasized. Assessing risk and deciding which risk to take is different for groups and for individuals. Give an example of a risk that wasn’t taken or was modified in order to keep your group safe. How will you determine which risks you will take in your life after completing this course? How has your judgment changed as a result of this experience?

OBJECTIVE #3: COMMUNICATION AND TEAM BUILDING
Good communication is essential for a successful course. Describe your groups attempt to communicate well and become a team. How did the instructors impact that process? What activities helped you learn to communicate better? Give at least three examples of times when your group communicated well and how that impacted the group. Describe at least two times communication was poor and how that affected your group.

OBJECTIVE #4: ENVIRONMENTAL PRACTICES AND SAFETY AWARENESS
Each environment you experienced called for particular techniques in order to preserve that ecosystem. Describe what LNT practices you learned for each environment. If they were different, why? You are now at home or at least in a different environment. How will you show respect for the earth and the resources you are using in your daily life?

OBJECTIVE #5: SELF GROWTH AND SERVICE
Experiential education states there is inherent value in learning and understanding the skills of how to live in the natural world, because it is, and always has been, our home. Does your growth reflect that? Describe areas of growth that you experienced. What are you most pleased with yourself? For those loved ones to whom you have returned, what would they say is most wonderful about the new you? If you have not allowed them to see a new you, why not?
Alderleaf Wilderness College Course

E. Transcript Cover Sheet and Student’s Final Reflection

This form, along with the transcript cover sheet and final reflection must be returned by the instructor(s) and/or student within 3 weeks of completion of the final learning objective paper. It can be mailed to the address below or the information can be emailed to extendedstudies@western.edu. If you would like this blank form emailed to you, please contact extendedstudies@western.edu.

Student Information:

Advanced Wilderness Skills Program

Dates: ________________________________

Name _____________________________________________________________________________

last first middle

Instructor Information:

Name _____________________________________________________________________________

last first middle

Mailing address ________________________________________________________________

City, State & Zip __________________________________________________________________

Phone Number __________________________ E Mail_____________________________________

Attach and mail or email signed official copies of all of the transcript cover sheets completed by the instructor and final reflection paper to Extended Studies.

Deadlines: Year-end transcript cover sheet and final reflection paper is due within 3 weeks of completion of the program.

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