



# January News Alert

## Welcome back!

I hope the first week of classes went well!

Some important things to remember:

- **Alternative Text**
  - If you have requested alternative formats of text this semester, they should be here and ready for you to pick up. If you haven't requested alternative texts but decided you need them (and you qualify for them), the sooner you submit your request, the better. Remember, this process can take 2-5 weeks.
- **Faculty Letters**
  - If you have not yet picked up your Notice of Accommodation forms to give to your instructors, please stop by (Taylor 302) to do so as soon as possible.
- **Drop Deadline**
  - Believe it or not, the drop deadline is next Wednesday, January 25<sup>th</sup>. After that, you will need to withdraw from a course if you no longer want to complete it.
- **Regular Meetings**
  - If you are interested in setting up regular meetings, please email me ([jdrumm@western.edu](mailto:jdrumm@western.edu)) to schedule them. We can meet weekly, biweekly, or monthly.

Always feel free to call us if you have any questions or need assistance!

Jen Bjornstad & Jen Drumm  
Taylor 302  
970.943.7056 phone  
970.943.3409 fax

